

# Leadership Training Seminar Kansas Elks Association

Pratt Elks Lodge 1451

Saturday, March 6, 2010

Hour	Time	Subject	Presenter(s)
8:00 – 9:00	1:00	Registration at Pratt Lodge, 1103 W. 5 <sup>th</sup> Street	

## Joint Session

9:00 – 9:15	:15	Call to order, prayer, flag salute, introduction of honored guests, & explanation of meeting	Frank Springer, PSP Gary Hindman, PSP Walt Linthacum, SDGER
9:15 – 9:40	:25	All presenters & participants introduce themselves and guest. Comments on what lodge they represent, what they hope to gain from the seminar, and areas of special interest.	
9:40 – 9:50	:10	Relationship of Grand Lodge to KEA & relationship of KEA to your Lodge	Fred Badders, PSP
9:50 – 10:20	:30	Membership, Lapsation & Indoctrination	Charles Lester, PSP GL Membership Committeeman
10:20 – 10:35	:15	Leadership, Motivation & Attitude	Charles Lester, PSP
10:35 – 10:45	:10	BREAK	
10:45 – 11:30	:45	Getting New Members Involved!	Debbie Betts, KEA Public Relations Chr.
11:30 – 11:45	:15	Public Relations & Lodge Activities	Debbie Betts, KEA Public Relations Chr.
11:45 – 12:00	:15	<i>Sunflower</i> & Public Relations for <i>Elks Magazine</i>	Carl Lindsey, <i>Sunflower</i> Editor
12:00 – 12:15	:15	KEA Website – <a href="http://www.kselks.org">www.kselks.org</a>	Carl Lindsey, <i>Webmaster</i>
12:15 – 12:30	:15	Government Relations	Carla Bienhoff, <i>KEA Chr.</i>
12:30 – 2:00	1:30	“Dutch” Lunch at Pratt Lodge. Motel Registration & check-in. There are two afternoon session. One for ER’s & other officers and one for Secretaries.	

## Exalted Ruler's & Other Officer's Session

2:00 – 2:10	:10	Americanism	Zona Price, KEA Chr.
2:10 – 2:20	:10	Elks Training Program	Coleen Boxberger, KEA Chr.
2:20 – 2:40	:20	Drug Awareness	Larry Kibbee, KEA Chr.
2:40 – 3:00	:20	KETCH – KEA Major Project	Ron Pasmore, KETCH CEO
3:00 – 3:20	:20	Hoop Shoot <sup>®</sup>	Tony Nash, KEA President & KEA Chr.
3:20 – 3:40	:20	Soccer Shoot <sup>®</sup>	Loren Anthony, KEA Chr.
3:40 – 3:50	:10	Veterans Programs including Adopt-A-Vet & Hide Program	Loren Anthony, KEA Chr.
3:50 – 4:00	:10	Elks National Foundation <i>The Great Heart of Elkdom</i>	Jim Capper, DDGER-NE
4:00 – 4:10	:10	BREAK	
4:10 – 4:20	:10	Communications	Walt Linthacum, SDGER & Linda Linthacum

# Leadership Training Seminar

## Kansas Elks Association

**Pratt Elks Lodge 1451**

**Saturday, March 6, 2010**

Hour	Time	Subject	Presenter(s)
4:20 – 4:50	:30	Support Responsibilities & KEA Support	Linda Linthacum Becky Nash Janet Billings Sheri Lindsey Glenda Schaffer
4:50 – 5:00	:10	Insurance & Risk Management	Walt Linthacum, SDGER & KEA Chr.
5:00 – 5:25	:25	Looking Forward to Grand Lodge, Orlando, FL July 4 – 8, 2010	Carl & Janet Billings Jim & Jamie Malone
5:25 – 5:30	:05	Closing comments and announcements	Gary Hindman, PSP

- The Pratt Lodge invites you to enjoy their hospitality and entertainment during your stay.
- Pratt Lodge will have breakfast available in the morning at a minimum individual charge.
- Free Continental Breakfast is available at the Super 8 in the morning.
- The Sunday morning session for Secretaries begins promptly at 8:30 AM.
- The Sunday morning session for Exalted Rulers, Trustees & other officers begins promptly at 8:30 AM. We will conclude no later than noon.

### Secretary's Session

2:00 – 3:00	1:00	Secretary's Duties Grand Lodge Website as a Resource <a href="http://www.elks.org">http://www.elks.org</a> KEA Website as a Resource <a href="http://www.kselks.org">http://www.kselks.org</a>	Frank Springer, PSP
3:00 – 4:00	1:00	CLMS (Chicago Lodge Membership System). Workshop; <u>bring your computer &amp; power-strip</u> . This will be a hands-on, interactive session. Wireless network is available.	Frank Springer, PSP
4:00 – 4:10	:10	<b>BREAK</b>	
4:10 – 5:25	1:15	CLMS (Chicago Lodge Membership System). Workshop; <u>bring your computer &amp; power-strip</u> . This will be a hands-on, interactive session. Wireless network is available.	Frank Springer, PSP
5:25 – 5:30	:05	Closing comments and announcements	Frank Springer, PSP

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5:30 – 6:00	:30	Cocktail Party & Reception	Lounge
6:00 – 7:00	1:00	Dinner at the Pratt Lodge (included in registration)	Dining Room
7:00 – ???		Entertainment at the Pratt Lodge	Lounge

# Leadership Training Seminar Kansas Elks Association

Pratt Elks Lodge 1451

Sunday, March 7, 2010

Hour	Time	Subject	Presenter(s)
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## Secretary's Session

8:30 – 9:50	1:20	CLMS (Chicago Lodge Membership System). Roundtable-open discussion; <b>bring your computer &amp; power-strip</b> . This will be a hands-on, interactive session. Wireless network is available.	Frank Springer, PSP
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9:50 – 10:00	:10	BREAK to Joint Session	
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## Exalted Ruler's & Other Officer's Session

8:30 – 8:32	:02	Welcome & Announcements	Walt Linthacum, SDGER Gary Hindman, PSP
8:32 – 8:50	:18	Exalted Ruler's Role, Including Involving your Spouse	Walt & Linda Linthacum
8:50 – 9:00	:10	Protocol, Meetings & Parliamentary Procedures	Walt Linthacum, SDGER & PSP
9:00 – 9:15	:15	Ritual	Walt Linthacum, SDGER
9:15 – 9:50	:35	Scholarships	Paula Ash, KEA Chr.

9:50 – 10:00	:10	BREAK to Joint Session	
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## Joint Session

10:00 – 10:30	:30	Lodge Committees, Lodge Manuals and Mandatory Committee Appointments... get them active!	Debbie Betts, PER & KEA Public Relations Chr.
10:30 – 10:45	:15	Elks Ladies Major Project	Rosie Boone, KEA Chr. Carol Hindman, Asst. Chr.
10:45 – 11:00	:15	Reports: Annual Report & Audit	Ron Atkinson, KEA Treasurer
11:00 – 11:10	:10	KEA State Committees – PARTICIPATE!	Carl & Sheri Lindsey, KEA 2 <sup>nd</sup> VP Ken & Glenda Schaffer, KEA 3 <sup>rd</sup> VP
11:10 – 11:20	:10	BREAK	
11:20 – 11:35	:15	Questions & Answers... What works in your lodge?	All Presenters & DDGERS
11:35 – 11:40	:05	KEA First Vice President and Lady	Carl & Janet Billings
11:40 – 11:45	:05	KEA President and Lady	Tony & Becky Nash
11:45 – 11:50	:05	Closing Comments and announcements	Frank Springer, PSP Gary Hindman, PSP
11:50 – 12:00	:10	Fill out critique sheets & distribution of certificates	Frank Springer, PSP and all DDGERS

- *Seminar is complete.*
- *Enjoy your year in office. Make it FUN and work the programs!*
- *Thank you for coming and have a safe trip home.*
- *Pratt Lodge has lunch available at a minimum individual charge for those interested.*