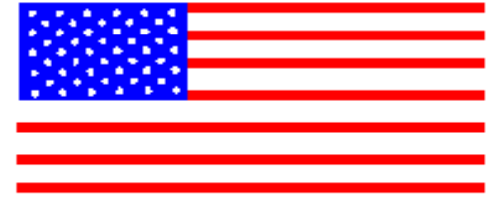




The Benevolent & Protective Order Of Elks Of The USA





Elks care | Elks Share



LEADERSHIP TRAINING

OFFICER

&

MEMBER

SUPPORT

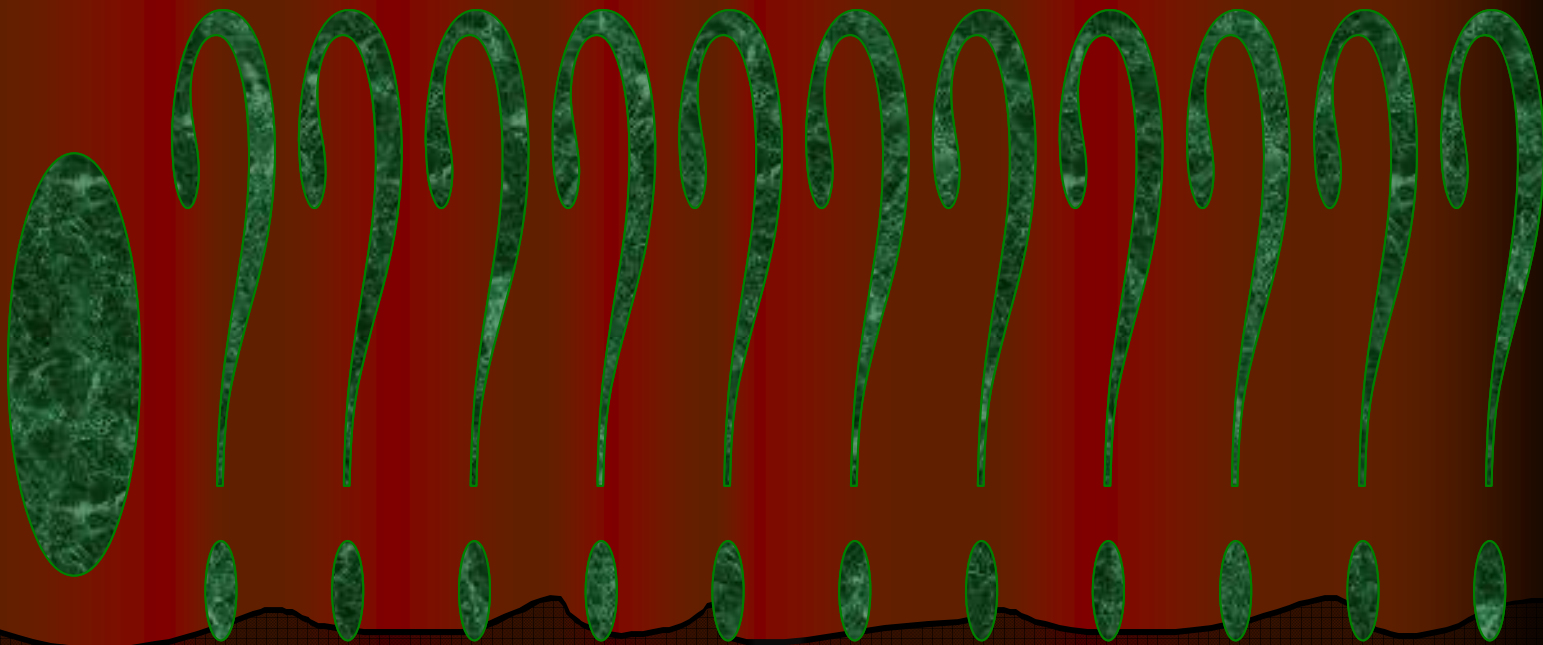
LOCAL LODGE
"FIRST SPOUSE"
RESPONSIBILITIES

LEADERSHIP TRAINING
OFFICER SUPPORT MEETING
SUGGESTIONS AND HELP
FOR A LODGE OFFICER'S SPOUSE

ACRONYMS

- DD Clinic=District Deputy Grand Exalted Ruler Clinic
- DDGER=District Deputy Grand Exalted Ruler
- ER=Exalted Ruler
- ENF=Elks National Foundation
- GER=Grand Exalted Ruler
- GL=Grand Lodge
- HON=Honorable (Prefix used ahead of Past and Present GL Officers)
- KEA=Kansas Elks Association
- KETCH=Kansas Elks Training Center for the Handicapped
- OPA=Operation Positive Attitude
- VP=Vice President
- SDGER=Special Deputy to the Grand Exalted Ruler
- PDDGER=Past District Deputy Grand Exalted Ruler
- PER=Past Exalted Ruler
- PGER=Past Grand Exalted Ruler
- PSP=Past State President
- PDNE=Past Darn Near Everything

FAQ's



What is my duty as My Exalted Ruler's Spouse?

- Supporter
- Leader
- Organizer
- Interpreter
- Sounding Board
- Confidant
- Planner
- Coordinator
- Explainer
- "Quiet Corner" Provider

What activities do I attend with my spouse?

- Grand Lodge
- Kansas Flag Day
- Leadership Training Seminar
- Three District Deputy Clinics
- Four State Association Meetings

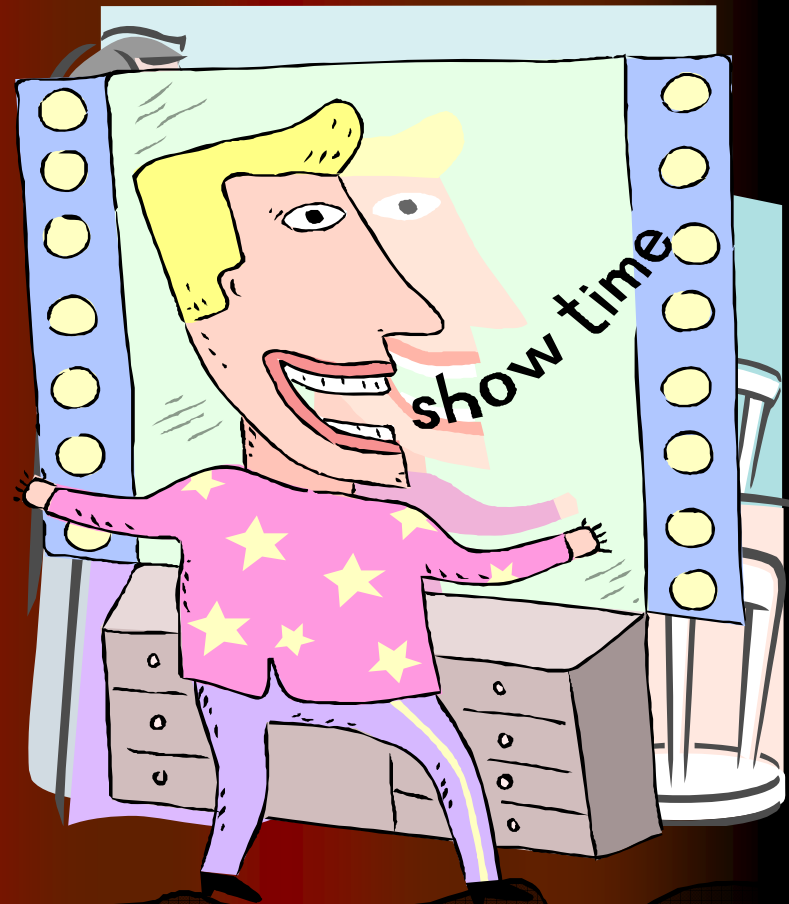
(there were 3 last year and may change this next Elks fiscal year)

There is a silver lining



What are my duties at social functions at our lodge?

- Host/Hostess
 - Join in conversations
 - Participate in meeting &/or party
 - Be a positive member
 - Positive thoughts
 - Positive actions
- Entertain Dignitaries' Spouses



Are there a lot of expenses connected to being Exalted Ruler?

- Phone Calls
- Postage
- Gas
- Clothes (possibly)
- Baby Sitter (Dog sitter)



Do I need a project as an Exalted Ruler's spouse?

- Varies from lodge to lodge
- Maintain tradition
- Need for a change
- Personal goal/fun and enjoyment
- State association would appreciate help with the Ladies Major Project (more details on this later)

How should we get the officer spouses involved in our lodge?

- Invitations through lodge bulletins by mail
- Personal Invitations
- Calling lists at social functions



How do I find out the names of officers and officer support from other lodges?

- The Kansas Sunflower
- On the internet (KEA has an impressive site)
- Name badges at all functions



What are the duties of the Chair Officer's & Trustee spouses?

- Support and Assist Exalted Ruler Spouse with their obligation (you are finding out here this weekend)
- Committee Involvement

Ladies Committees

- **Major Project** (active all year each meeting-for KETCH)
- **Flowers** (plan then do at May convention for Spouses Brunch and evening Banquet)
- **Door Prizes** (Plan then do at May Convention for Spouses Brunch)
- **Photography** (active each meeting)
- **Entertainment-Spouses Brunch** (Plan then do at May Convention)
- **Spouse Assisting Members on Banquet** (If your Member is on the Member list, you automatically get on this list- Plan then do at May Convention)
- **Spouse Assisting Member on Registration & Housing** (If your Member is on the Members list you automatically get on this list – Plan then do at May convention)
- **Favors** (Plan then do for Spouses Brunch at May Convention)
- **Ushers** (Plan then do at Spouses Brunch at May Convention)
- **Table Decorations** (Plan then do for Spouses Brunch and sometimes used at the Banquet at the May Convention)
- **Menu-Spouses Brunch** (Plan then do at May Convention)
- **General Chairpersons Committee** (Active at each state meeting and more so at the May Convention—usually has Member and Spouse, but not always)
- **Spouses Assisting Members on Entertainment** (If your member is on this committee you automatically get on this list – Plan then do mostly Friday night at May Convention)
- **Spouses Assisting Members on Seating Arrangements** (If your member is on the Members list, you automatically get on this list – it is for the Saturday night Banquet at the Convention.)

How do I keep track of what is going on?

- Your spouse (Some are better at doing this than others)
- Your Elks lodge Bulletin
- The "Kansas Sunflower"
(The Sunflower is also on the KEA Website)
- The "Elks Magazine"
- Pulse (email newsletter)
- ER receives Grand Lodge newsletter
- KEA Website (Lots of different types of information)



What should I wear?

- Lodge uniform
 - If available/appropriate
- Formal
 - Tuxedo
 - White dinner jackets between May and Labor Day
 - "Very dressy" gown
- Semi-formal
 - Tuxedo or Dark business suit
 - Cocktail Dress
- Casual
 - Need not wear a tie
 - Slacks or casual skirt/dress
 - Appropriate for Meetings, be sensible, as you are representing your Lodge and the State Association.



Who should be assigned to the spouse of visiting dignitaries?

- Exalted Ruler's spouse
- Exalted Ruler's Designated Representative

(someone that is good at getting along with everyone and fun to be with)

Who should be introduced at the ladies function and in what order?

- See Elk's Protocol Manual
 - Varies depending on
 - Grand Lodge
 - State function
 - Local function

How do we get spouses of new members involved?

- Make both new member and member's spouse feel as welcome as in your home
- All officers being gracious hosts/hostesses (do something you know the visitor likes, or something special you would like to share)

What charitable works is the lodge involved in?

- Scholarships
- National Foundation
- Hoop Shoot
- Drug Awareness
- "KETCH"



What happens when my Exalted Ruler becomes the Past Exalted Ruler?

- Past Exalted Rulers are eligible to become
 - A member of the Grand Lodge
 - A District Deputy
 - A State Officer
 - A Grand Lodge Committeeman
 - A Grand Lodge Officer

What happens when my Exalted Ruler becomes the Past Exalted Ruler?

- Grows old
- Shrivels up
- Dies an honorable death



Fund Raising Ideas

(call Jamie Malone and brainstorm)

- Drawings
- Craft projects
- Demonstrations
- Sell "sponsorships"
 - Products
 - Services
- Soliciting local companies
- Concession stands
- Membership information
 - "Deferred giving"
 - Estate planning
 - 501 C 3

Grand Lodge Attendee Information

- Register and obtain credentials
- Check in at the Kansas Hotel/Hospitality Room (there is a fee that helps cover the cost of food and you will also receive pins to trade)
- Grand Opening Ceremony-(Suite and Tie/dressy dress)
- Beginning Business Sessions-Our Sponsor requests that you wear a Jacket and tie.
- Grand Lodge provides special entertainment for ladies
- Kansas' First Lady Coffee
- Hospitality Room – Each District Hosts One day-the DD is in charge of the room and the attendees in that district are suppose to help) This is an excellent way to meet Elks from other states and show them KS hospitality.
- Visiting Convention Headquarters
- State Pin Trading
- Outside activities (non Elks) personal security

COMBINE GRAND LODGE

**WITH A FAMILY
VACATION**

BUT REMEMBER

**SOME OF THE ELKS FUNCTIONS AND EVENTS
ARE FOR ADULTS ONLY.**

BRING A BABY SITTER IF NEEDED

RITUAL

THE ELKS PRINCIPLES

- **CHARITY** of Thought, Word and Deed
- **JUSTICE** is not blind but exacting
- **BROTHERLY LOVE** Love of Country, Home & Friend
- **FIDELITY** True to yourself, home, family, lodge, friends

● Help Your Elk Make Sure

/// *The Heart Of Elkdoms* ///

● Horn Is Blown